



# SENIORS' RESOURCE CENTER

## ADRS (Adult Day and Respite Service) Art Coordinator Volunteer Position Description

**Date:** start after: August 1, 2011

**Staff Contact/ Supervisor:** Linda Johnston

**Position Location:** *New* ADRS Wheat Ridge Site/ 3227 Chase Street/ Wheat Ridge, CO

**Position Title:** ADRS Art Coordinator

### **Position Overview:**

- Ensures strong, consistent coverage of the ADRS Art Room and variety of stimulating art projects for participants

### **Key Responsibilities:**

- Serve as a Lead Volunteer for a team of art volunteer, including scheduling, etc.
- Serve as Supervisor of Art Room in the new ADRS building
- Prepare and maintain inventory list-prepare supply order list
- Organize art supplies
- Assist participants in getting out art supplies, cleaning brushes, putting away art supplies and cleaning up
- Provide information on different art techniques to participants
- Coordinate with Alzheimer's Association Memories in the Making Project
- Arrange for displays of participants art work in hallways, etc.

### **Initial Impact** (immediate difference this will this make to the clients and service)

- Provide a stimulating art program for the participants
- Introduce art to the participants

### **Sustained Outcomes** (long term results of the position)

- Will provide a consistent, professional level of art programming

### **Required Training**

- SRC Volunteer Orientation
- Information on working with various senior and special needs populations
- OSHA/ HIPPA

### **Support Provided**

- Staff will be available if needed

- ADRS will provide a variety of materials for the projects

**Qualifications Sought:**

- Knowledge of art
- Management skills
- Attention to detail
- Experience or expertise in doing art with seniors and special populations
- Enjoy working with people

**Benefits to Volunteer:**

- Opportunity to share/ facilitate art with others
- Satisfaction of creating and overseeing an art program
- Satisfaction of being part of an exciting art program
- Opportunity to provide meaning to someone's day

**Time Commitment (hours per week):** Variable  
Monday – Friday  
8:30-11:30 a.m. and 12:30-3:30 p.m.

**Length of time (short or long term):** ongoing

**Number of Volunteers needed for the position:** 2 core volunteer

