

**Central City Opera House Association  
2012 Festival  
Festival Staffer/Internship Application**

Name **(required field)**:  
Address **(required field)**:  
City/State/Zip Code **(required field)**:  
Birth Date and Birth State **(required field)**:

**POSITION APPLYING FOR:**

Please note that **all** individuals hired as Festival Staffers serve as ushers and general operational support in addition to the internship options below. Number your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preferences only, in order of desirability and skill. You may be offered a position in another related area even though that position may not be one of your top three choices.

- |  |  |
|--|--|
| ____ Events Assistant*                                   | ____ House/Company Management Assistant* |
| ____ PR/Marketing Assistant                              | ____ Gift Shop Assistant                 |
| ____ Office/Music Library Assistant*                     | ____ Props Assistant (2 positions)       |
| ____ Wigs/Makeup Assistant (2 positions)                 | ____ Wardrobe Assistant (2 positions)    |
| ____ Stage Management Production Assistant (3 positions) |  |

**\*You must be 22 years of age or older to be considered for these positions.**

**Preferred dates of employment are May 22 - August 19, 2012.** If you are unavailable for the full period, please state the dates through which you are available: \_\_\_\_\_

**Please note: If only available after May 29, 2012, please do not apply.**

How did you learn about this job? \_\_\_\_\_  
Have you worked for Central City Opera in the past? \_\_\_\_\_  
If in school, what is your academic major? \_\_\_\_\_

**RELATED WORK EXPERIENCE: (please attach/include resume)**

Employer _____	Phone _____
Address _____	Dates Employed _____
Position _____	Supervisor _____
Duties/Responsibilities _____	

Employer _____	Phone _____
Address _____	Dates Employed _____
Position _____	Supervisor _____
Duties/Responsibilities _____	

Employer \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Dates Employed \_\_\_\_\_  
Position \_\_\_\_\_ Supervisor \_\_\_\_\_  
Duties/Responsibilities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Employer \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Dates Employed \_\_\_\_\_  
Position \_\_\_\_\_ Supervisor \_\_\_\_\_  
Duties/Responsibilities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REFERENCES:** Please list three professional references (no relatives or friends), who are familiar with your work and professional potential. Include their names, e-mail addresses, phone numbers and their relationship to you.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**RELATED SKILLS:**

List all of your office and/or computer-related skills: \_\_\_\_\_  
\_\_\_\_\_

List all of your skills related to your work preferences listed on page one: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HEALTH:**

Do you have any conditions (i.e. allergies, asthma, back trouble, migraines, etc.) which would prohibit you from performing specific jobs? **YES or NO**

If yes, please describe in detail: \_\_\_\_\_  
\_\_\_\_\_

Date of your last physical examination \_\_\_\_\_

Please consider that you also will be asked to lift, carry and clean a variety of items and facilities. Also be aware that you will be living and working in a fairly isolated location in a fast-paced professional workplace and you must be comfortable with learning and living in such an environment.

**DRIVING INFORMATION:**

As a Festival Staffer, if you are 22 years of age or older, you may be asked to drive a 15-passenger van, and/or a minivan, both used for daily Festival business, as well as occasional transporting of personnel for business or emergency purposes. Please fill out the information below.

**Driver's License**

State \_\_\_\_\_ License Number \_\_\_\_\_ Class \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Is this the only current driver's license you hold? YES or NO**

If no, please explain \_\_\_\_\_

**Driving Experience**

Car _____	From _____	To _____	(Years driven)
Van _____	From _____	To _____	(Years driven)
Straight Truck _____	From _____	To _____	(Years driven)
Other _____	From _____	To _____	(Years driven)

Can you drive a stick shift (manual transmission)? **YES or NO**

Do you have any automotive skills (checking brake fluid, changing a tire)? \_\_\_\_\_

If yes, please list \_\_\_\_\_

**Accident Record for the Past 3 Years**

Date of Accident	Nature of Accident	Fatalities	Injuries
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Traffic Convictions and Forfeitures for the Past 3 Years**

Date	Location	Charge	Penalty
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

A) Have you ever been denied a license, permit or privilege to operate a motor vehicle? **YES or NO**

B) Has any license, permit or privilege ever been suspended or revoked? **YES or NO**

C) Have you ever been convicted of a felony? **YES or NO**

If the answer to A, B or C is yes, please attach a detailed statement to explain.

Please attach a cover letter, current resume, current list of references (and a small resolution photo as a .jpeg, if possible), along with a brief statement explaining why you wish to work for Central City Opera, with your completed application. Thank you for your interest!